
Regional Council EXECUTIVE COMMITTEE MEETING
Department of Workforce Services
1385 South State Street, Salt Lake City, Utah
Monthly Meeting Minutes
Thursday, June 9, 2005
12:00 p.m.

Presiding: Greg Diven

Present: Jane Reister Conard, Charles Daud, Norman Fitzgerald, Linda Fife,
Paul Jackson, Commissioner Colleen Johnson,

Absent: Jill Merritt, Karen Silver

Excused: Councilman Jim Bradley, Edith Fauver, Jon Pierpont, Steven Rosenberg,
Kevin Schofield, Kerry Steadman, M. Ali Wilkinson

Guests: Dale Carpenter- Economic Development Director, Salt Lake County
(Representing Councilman Bradley)

Staff: Leno Franco, Steve Leyba, Diane Lovell, Laurel Morris, Mary Peterson

Welcome & Announcements

Chairman Greg Diven called the meeting to order at 12:15 pm. He began by introducing Dale Carpenter, Economic Development Director for Salt Lake County representing Councilman Jim Bradley and Steve Leyba, Assistant Regional Director representing Jon Pierpont, Regional Director.

Greg Diven acknowledged Jane Reister Conard's 12 years of service on the Council and expressed appreciation for her outstanding and devoted service. Mr. Diven noted the need to appoint a new Parliamentarian due to Ms. Conard leaving. In addition, a Co-Chair for the Training and Development Committee is pending.

Regarding the election of officers for Council, Mr. Diven announced that nominations for Chair and Vice Chair were open and will remain so until the June 23, 2005 Central Region Council meeting, at which time written ballots will be taken and tallied.

A letter from Mark Burns, Assistant Attorney General, outlining the statutory procedure for selecting a Regional Council Chair, was shared with the Committee. Mr. Burns concluded the Regional Director and the Consortium of Counties have the final say in determining who the Council Chair will be.

Mr. Diven then referred to a sheet that described the election process and listed the 14 eligible business nominees. Greg Diven encouraged all who were interested in running for an office to submit their names or recommendations via email to Diane Lovell.

Ms. Lovell will send an email to all members outlining the nomination/election process. Chairman Diven then asked for formal nominations.

Norm Fitzgerald nominated Greg Diven to the office of Chair. Paul Jackson seconded the motion. Norm Fitzgerald nominated Paul Jackson for Council Vice-Chair. Charles Daud seconded the motion. The members present agreed to both motions by acclamation.

The preliminary Annual Agenda Management Calendar for 2005-06 was provided. Mr. Diven indicated this calendar would be worked on during the July 21st meeting. Chairman Diven noted that there would not be a Regional Council meeting in July. All interested Council members are invited to attend the Executive Committee meeting on July 21, 2005.

Dale Carpenter, Economic Development Director announced that Forest City, a major developer, will build the Costco Distribution Center for the Western States on 5800 West between 3rd and 4th South. He noted that Salt Lake County, Salt Lake City and the State are thrilled with the great employment opportunities this project will provide. It was stated in the press conference by the Costco representative that Utah is the “crossroads of the west” and a great place to locate a Distribution Center due to the quality and productivity of Utah’s workforce. Ground breaking has already begun for the new Center.

The Distribution Center will serve the supply needs of Utah, California, Idaho and Montana. Construction opportunities will be available and followed by the estimated hiring of 210 employees. Mr. Carpenter stated that Workforce Services has and will continue to play a role in job recruitment. The rate of pay is expected to average \$10.00/hour plus benefits.

Mr. Carpenter indicated that Mayor Corroon visits an average of four major employers each month. He and the Mayor recently met with Copper Canyon Farms a large food services business located near California Avenue and 3600 West. Mr. Carpenter noted that Copper Canyons expressed appreciation for the assistance DWS has provided in helping to fill their employment needs.

Mr. Carpenter said only one suggestion was made for Workforce Services. If possible, better pre-employment screening should be done to help screen out applicants that simply “show up” to fulfill their UI benefit requirements. He acknowledged that this would be a difficult task to manage but he was asked by Copper Canyons to pass on the suggestion.

Chairman Diven asked Dale Carpenter to pass along the Council’s support of Mayor Corroon’s efforts and of the Costco Distribution Center development.

Regional Director’s Remarks

Steve Leyba reported on behalf of Jon Pierpont and noted that Jon was attending a Senior Management Team meeting.

Steve Leyba provided a Youth RFP status report. The RFP Review Committee met on June 8th to review Salt Lake County’s revised YES Proposal and found it to be

acceptable. He indicated DWS will work with the County to negotiate contract terms and standards. The effective date for the new YES contract is October 1, 2005. DWS will implement very stringent oversight requirements to ensure compliance in the first year. If these requirements are not met, the contract will be pulled from Salt Lake County and administered by DWS.

Paul Jackson stated the RFP process has been challenging and he paid big “kudos” to the DWS staff. He is excited, encouraged and confident with the outcome and feels we can work together to clarify and bring definition to the rules that have changed.

Leno Franco also expressed his appreciation to the RFP Committee and to Paul Jackson. Steve Leyba thanked Paul Jackson for his participation and leadership and for being there “every step of the way” throughout the process.

Steve Leyba then referred to the handout entitled *Central Region Council’s Strategic Planning Guidance* dated June 9, 2005. Mr. Leyba highlighted specific DWS Strategic Goals and Jon Pierpont’s Central Region TOP PRIORITIES. Mr. Leyba noted that the strategy implemented established benchmarks for Managers performance. More information will be forthcoming as to how the Council can assist DWS accomplish its goals.

Steve Leyba then shared that Jon Pierpont was selected as the “Bureaucrat of the Year” at the 30th Annual Utah Issues Conference. This prestigious award is given to a public or state official who provides support to the community, seeks partnerships, delivers quality services and keeps his/her promises. Congratulations to Jon Pierpont!

Lastly, to celebrate the success within Central Region this past year in achieving all of the goals, Jon Pierpont and his administrative team are sponsoring barbeques for all staff in the region.

Executive Committee Goals & 2006 Strategic Planning

A meeting was held on June 8th to discuss the Executive Committee’s 2006 Objectives. Chairman Diven referred to the handout summarized the objectives that were reviewed and drafted at the meeting.

Paul Jackson suggested that as we look at and prioritize the Executive Committee goals it may be possible to assign some of them to the Council’s standing committees. For example, the Marketing Committee could assist with Economic Development efforts and the Basic Needs Committee could take on the Client Services goal(s).

Mr. Diven asked the members to email Diane Lovell by June 20th with any changes and/or recommendations. Ms. Lovell will also send out an email reminder of the cut off date.

Committee Reports

The only Committee to report was Facilities. Leno Franco indicated that he and

Jon Pierpont will be meeting with Tani Downing, Chris Love and John Nixon on June 28th to discuss facility needs and issues.

Ad hoc Health Care Committee Report

Jane Reister Conard reported that Laura Morley is the new Health Specialist in the Department of Health and is planning a 2-day Conference on Worksite Wellness to be held the week of October 10th. The Conference location is yet to be determined. The Conference will reach out to employers, helping to promote employee wellness, which leads to a healthier bottom line. More information will be presented at the June 23rd Council meeting. Plans include showing a PP presentation at the July 14th State Council meeting. It will promote the Conference and will be jointly developed by DWS and the Health Department.

Jane expressed thanks to Diane Lovell for helping to keep the Committee focused and on task.

Chairman Diven recognized Jane Reister Conard for chairing the Health Committee and for developing a clear and concise “Ad hoc Committee Model”. He thanked Ms. Conard again for her leadership efforts.

Executive Roundtable – Automotive/Heavy Duty Technician Roundtable

Greg Diven reported that the first Automotive/Heavy Duty Technician Roundtable meeting held on May 25th proved to be an excellent meeting. We are moving ahead and meeting with the Executive Roundtable Committee immediately following today’s meeting to discuss what the next steps will be.

Agenda Setting – June 23, 2005

The following items were slated for the June 23, 2005 Council Meeting:

- Provider Approval(s) – Action Item
- Committee Reports & 2006 Goals
- Executive Roundtable Report
- Chair & Vice Chair Elections – Action Item
- Regional Director’s Report
- Ad hoc Health Care Committee Report
- Apprenticeship Training Presentation
- Literacy Action Center Presentation

Greg Diven asked that additional agenda items be sent via email to Diane Lovell.

Old Business There was no old business.

New Business There was no new business.

The meeting was adjourned at 1:10 pm.